



The Willows Catholic Primary School

Headteacher: Mrs. S. A. Barnett
Victoria Road, Kirkham, PR4 2BT
Telephone & Fax: 01772 684371
www.willows.lancs.sch.uk

Acceptable IT Use Policy – Parents

The use of ICT including the internet, e-mail, learning platforms and mobile technologies are integral elements of learning in our school. To make this as successful and beneficial as possible for all learners, we expect all children to act safely and responsibly when using technology both within, and outside of, the school environment.

In school, we ensure that all resources used by the children are age appropriate and suggest that parents/carers check the terms and conditions for the use of online resources and games to ensure that resources used at home are age appropriate. This is particularly relevant when using Social Media sites that incorporate age-restriction policies where the minimum acceptable age may be 13 years. Any child who sets up or uses such a site and is below the acceptable age is in clear breach of the site's privacy policy and/or terms and conditions and therefore we actively discourage our pupils engaging in such acts.

This Acceptable Use Agreement forms part of the wider School Online Safety Policy and, alongside the school's Behaviour and Safeguarding Policies, outlines those principles we expect our children to uphold for the benefit of both them and the wider school community.

Your support in achieving these aims is essential and I would therefore ask that you please read and sign this Acceptable Use Policy and read and discuss the Acceptable IT Use Policy - Pupils with your child.

- I know that The Willows teaches safe internet and technology use as set out in the Online Safety Policy, following guidelines from the Government.
- I know that The Willows has strict filters in place to prevent inappropriate material from appearing on our computers/laptops/iPads.
- I know that the iPads have restrictions placed on them to prevent my child from accessing iTunes, FaceTime, Social Media or any other apps that are not deemed appropriate.
- I know that, as a parent/carer, I have a responsibility to teach my child about Online Safety and ensure that they are safe when using technology, especially when they can access the internet.
- I know that there are links on the school website that can help my understanding of Online Safety.
- I know that I can ask the school for support with Online Safety at home.
- I know that the Child Exploitation and Online Protection Centre (CEOP) says that as a parent/carer I should know what my child/children are doing whilst they are on an internet enabled device.
- I know that the Child Exploitation and Online Protection Centre (CEOP) says that as a parent/carer I should be present in the room whilst my child is accessing the internet.
- I know that my child should be 13 years of age to have social media accounts.
- I know that when I am on school property, I should keep any mobile phones or other mobile devices out of sight and not take them into the Reception class.





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- I know that I should not take photos or make videos of any other children without the consent of their parent/carer.
- I know that The Willows will not take photographs or video footage without my consent, obtained through the MCAS account.
- I know that The Willows will not use/re-use any photographs or video footage after my child leaves this school without further consent being sought.
- I know that The Willows will not use any personal contact details or full names (meaning first name and surname) of any of our pupils in a photographic image, or video, on any website or in any printed publications.
- I know that if The Willows uses photographs of individual children, they will not use the full name of that pupil in any accompanying text or caption on our website or in any printed publications without my prior consent.
- I know that The Willows will only use photographs and video footage of children who are suitably dressed and in a context that is not open to misinterpretation.
- I know that The Willows will store images/video footage according to the current Data Protection Legislation and they will only be used by authorized personnel. Please see Mrs. Barnett if you require further clarification.

Parents/carers who take photographs or video footage (of certain events, for example, sports day or shows) may do so if it is of their child and is for their own personal viewing. By agreeing to this Acceptable Use Agreement, parents/carers agree that any photographs/video footage taken of such events will **not be posted online, especially social network sites**, without the written consent of any other adults or Parental consent of any children included in the footage.

Under the Data Protection Act (1998), parents are entitled to take photographs of their own children on the provision that the images are for their own use, e.g., at a school production, including other children or for another purpose could constitute a potential breach of Data Protection legislation.

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Your support in achieving these aims is essential and we would therefore ask that you please read and discuss the enclosed Acceptable IT Use Policy – Pupils with your child and complete the Consent on MCAS as soon as possible.

